

COUNTY OF UNION, ILLINOIS

REQUEST FOR PROPOSALS

FOR

UNION COUNTY STORAGE FACILITY PROJECT

Issue Date: April 11, 2016

Submittal Date: April 22, 2016 @ 8:00 A.M.

Contact Person: Sheriff Scott Harvel
sharvel@unioncountyil.gov
618-833-5500

Submit Sealed Bids to:
Union County Clerk
Union County Courthouse
309 West Market Street, Room 116
Jonesboro, Illinois 62952
Telephone: 618-833-5711

UNION COUNTY BUILDING PROJECT

Overview

The County of Union, Illinois (the “County”) is issuing this Request for Proposals (the “RFP”) for the construction of a storage facility for the County of Union located on lots 3 and 4 of the Willis Addition on the east side of the Union County Courthouse located at 309 West Market Street, Jonesboro Illinois 62952. The purpose of this proposal is to seek the installation of a slick finish building slab to include all material and labor services for a turnkey job.

The contractor will furnish a proposal and price for all material and labor associated with the successful completion of all concrete work for the installation of the concrete slab, footings, and other works that are required to complete the project. The contractor must familiarize himself with the site, all details of the work required, and existing conditions.

Sealed proposals will be received by the County until FRIDAY, APRIL 22, 2016 at 8:00 A.M. in the Union County Clerk’s Office.

Questions regarding this RFP may be directed to the Union County Sheriff Scott Harvel at (618) 833-5500 or by email, sharvel@unioncountyil.gov

The County reserves the right to reject any and all proposals received pursuant to this RFP and to waive or not waive any informalities or irregularities in proposals or proposal procedures, and to accept or further negotiate cost, terms or conditions of any proposal determined by the County to be in the best interests of the County even though not the lowest cost proposal.

Mandatory Requirements and Conditions

A response to this RFP must be **sealed** and must include and/or comply with the following:

- (1) A cover letter designating the name, address and telephone number of the person or persons available for contact concerning the proposal.
- (2) A noted timeline regarding provision of services.
April 25, 2016-June 30, 2016
- (3) Copies of all required business and professional liability insurance and bonds to perform work for the county.
- (4) References.
- (5) Compliance with the Illinois prevailing wage acts and a signed affidavit to this effect.
- (6) Other items the proposer wishes to have considered.

General Requirements:

- **Grade area of construction to proper elevation with lime base material**
- **Forming, pouring and finishing concrete slab to a slick finish**
- **Concrete material will consist of a compression strength of 4000 (PSI)**
- **Concrete building slab will be a minimum thickness of four(4) inches**
- **Concrete building slab will be poured with a vapor barrier, steel wire mesh and 3/8” diameter re-bar steel re-enforcement on perimeter of slab**
- **Monolithic building slab to be poured with a twelve(12) inch thicken edge**
- **Slab control joints**
- **Dimensions of building slab will be 40’x50’ (2000 square feet)**
- **Contractor is responsible for the removal and disposal of all debris other than what can be legally be placed in the trash bin located on County property**
- **Contractor is responsible for any permits and must be fully licensed, bonded and insured**
- **Copy of proper documentation for bonding purposes will be on file with Union County and the contractor must agree to pay and abide by the Illinois prevailing wage law**

Opening of Bids and Selection of Proposal

Proposals will be opened by the Union County Board of Commissioners at 8:30 A.M. on Friday, April 22, 2016, at the regularly scheduled Commissioner’s meeting.

Evaluation Criteria

In determining the most favorable proposal the County shall consider the following:

- (1) Terms of services to be provided.
- (2) Pricing.
- (3) References.
- (4) Prior knowledge or prior dealings of the proposer, as the knowledge or dealings related to official business of the County.
- (5) Any other information and/or factors that the County considers relevant.