

**COUNTY OF UNION, ILLINOIS**

**REQUEST FOR PROPOSALS**

**FOR**

**GENERAL LIABILITY, PROPERTY, AND WORKER'S  
COMPENSATION INSURANCE**

Issue Date: November 27, 2013

Submittal Date: December 11, 2013  
9:00 A.M.

Contact Person:

Kelly Carter  
County Administrator  
Union County Courthouse  
309 West Market Street  
Room 110  
Jonesboro, Illinois 62952  
Telephone: 618-833-8276

**GENERAL LIABILITY, PROPERTY, AND WORKER'S  
COMPENSATION INSURANCE  
FOR THE COUNTY OF UNION, ILLINOIS**

**Overview**

The County of Union, Illinois (the "County") is issuing this Request for Proposals (the "RFP") for general liability, property and worker's compensation insurance for the operation of Union County, Illinois. The insurance coverage proposed must meet the minimum requirements as described in Plan Benefits.

Sealed proposals will be received by the County until WEDNESDAY, DECEMBER 11, 2013 at 9:00 a.m. in the Union County Clerk's Office.

Union County Clerk  
Union County Courthouse  
309 West Market Street  
Room 116  
Jonesboro, Illinois 62952

Questions regarding this RFP may be directed to the County Administrator at 618-833-8276.

*The County reserves the right to reject any and all proposals received pursuant to this RFP and to waive or not waive any informalities or irregularities in proposals or proposal procedures, and to accept or further negotiate cost, terms or conditions of any proposal determined by the County to be in the best interests of the County even though not the lowest cost proposal.*

**Mandatory Requirements and Conditions**

A response to this RFP must be **sealed** and must include and/or comply with the following:

- (1) A cover letter designating the name, address and telephone number of the person or persons available for contact concerning the proposal.
- (2) Annotated timeline regarding provision of services.  
January 1, 2014 - December 31, 2014.
- (3) References.
- (4) Other items the proposer wishes to have considered.

### **Plan Benefits**

Proposals will be comparable to the benefits listed below:

Program Basics	Limit	Deductible
Property	\$14,000,000.00	\$25,000
Miscellaneous Property	5,000,000.00	\$5,000
Earthquake	5,000,000.00	\$100,000.00
Flood	5,000,000.00	\$100,000.00
Supplemental Coverage	1,000,000.00	\$5,000
General and Professional Liability	\$2,000,000.00	\$5,000.00
Law Enforcement Liability	\$5,000,000.00	\$5,000.00
Auto Liability	\$1,000,000.00	\$5,000.00
Public Officials Liability	\$5,000,000.00	\$5,000.00
Auto Comprehensive Coverage	\$1,000,000.00	\$5,000.00
Worker's Compensation	Statutory	\$75,000.00

### **Opening of Bids and Selection of Proposal**

Proposals will be opened at 9:0 a.m. on Wednesday, December 11, 2013 in the Commissioner's Office, Jonesboro, Illinois.

## **Evaluation Criteria**

In determining the most favorable proposal the County shall consider the following:

- (1) Terms of services to be provided.
- (2) Pricing.
- (3) References.
- (4) Prior knowledge or prior dealings of the proposer, as the knowledge or dealings related to official business of the County.
- (5) Any other information and/or factors that the County considers relevant.