

Redaction Resolution

POLICY FOR COMPLIANCE WITH HB0547 AND HB5586

In compliance with HBO547 (2009) and HB5586 (2008), regarding to social security numbers and both the redaction of social security numbers form all records publicly displayed on a website and the redaction of other personal identifiable information displayed on any internet website maintained by the recorder upon request by any person, the County Recorder of Union County submits the following policy.

By the date of January 1, 2010, the Recorder's office of Union County will:

1. Ensure that all members of our staff who have the responsibility of recording documents or searching and viewing document records, will be fully trained to identify social security numbers, both in current documents that are submitted for recording and in documents that have been scanned on the Recorder's office imaging system. This training will include instruction in how to protect the confidentiality of these social security numbers.
2. Ensure that only staff members who have been trained as noted in number 1 above shall be permitted access to any records that may contain social security numbers.

And, by the date January 1, 2010, the Recorder's office will have processed for redaction of social security numbers all document records that are viewable on the internet. By this date, the ability to manually verify this redaction will also be available, as well as the ability to manually redact any other identifiable information requested by any person.

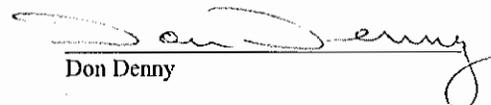
Dated: December 21, 2009

Name: Bobby Toler Jr.

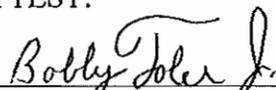
Title: Union County Clerk


Randy Lambdin, Board Chairman

John Garner


Don Denny

ATTEST:


Bobby Toler, Jr, Union County Clerk