



# Office Equipment,

Authorized Savin Dealer

(618) 833-8004 1-800-333-1897 Fax: (618) 833-8823  
102 South Main P.O. Box 623 Anna, Illinois 62906

AGREEMENT TO PROVIDE SERVICE

## ANNUAL MAINTENANCE AGREEMENT

<b>Customer:</b>	Union County Supervisor of Assessments Office	<b>Make/Model:</b>	Savin 8025sp
<b>Address:</b>	300 Market Street	<b>S/N:</b>	K8565701495
<b>City, State:</b>	Jonesboro, IL 62952	<b>Annual Charge:</b>	\$450.00
<b>Annual Volume:</b>	25K copies or one year or whichever comes first.	<b>Meter Readings: *</b>	73098
<b>Remarks:</b>	Includes: Service, Parts, Travel & Supplies	<b>Effective From:</b> 1/20/2011	
	Excludes: Paper	<b>Effective To:</b> 1/19/2012	
	* Meter reading at starting date.	<b>Contract Sent</b>	2/4/2011

### AGREEMENT

In accordance with and subject to the terms and conditions specified in this Annual Maintenance Agreement, T & I Office Equipment, Inc will maintain the equipment listed above in working order for the period specified above, provided they are continuously covered by an Annual Maintenance Agreement issued by T & I Office Equipment, Inc.

### EFFECTIVE DATE

This Agreement shall become effective on the date specified above provided that the customer has entered into an Annual Maintenance Agreement as of that date.

### COVERAGE

T & I Office Equipment, Inc. agrees to provide emergency and all maintenance service on the equipment described above for a period of one year or the copy volume specified above, whichever occurs sooner. This Agreement does not cover:

- Repairs resulting from causes other than normal use of, abuse or misuse by the operator, operator-inflicted damage.
- Use of supplies or spare parts that do not meet T & I Office Equipment, Inc. specifications and cause abnormal service problems;
- Fire, accident, theft or damage to the machine due to repairs by someone other than an authorized T & I Office Equipment, Inc representative.
- Reconditioning, rebuilding, or overhaul of equipment.
- Changes of toner, paper or installation of accessories
- Unless otherwise specified, drums are not covered by this agreement.

If replacement of a consumable item recommended by a T & I Office Equipment, Inc. representative is not complied with and results in additional service calls, the customer will be charged at our normal hourly rates. These consumable items are to include and are not limited to developer, heater rollers, blades and drums. T & I Office Equipment, Inc. shall not be responsible for repairs or maintenance resulting from the use of supplies or parts, not obtained from T & I Office Equipment, Inc. The quality of such parts and supplies varies widely and cannot be warranted by T & I Office Equipment, Inc. T & I Office Equipment, Inc. shall not be responsible for delays, inability to provide service calls due to strikes, accidents, embargoes, acts of God or any other event beyond its control. All service under this agreement shall be rendered during normal working hours of 8:00am to 5:00pm Monday through Friday. Service performed on Saturday will be one and one-half times the hourly rate and twice the hourly rate on Sunday and Holidays. Maintenance Agreement charges are payable annually. Any extra charges billed for excess copies not included in the minimum charges will be billed at the time of renewal. There will be no credits issued on labor or supply charges on contracts not paid by the effective date.

T & I Office Equipment, Inc. reserves the right to discontinue the maintenance agreement on any machine requiring shop repairs or overhauls when approval to proceed has been denied.

### INITIAL PERIOD AND RENEWAL

T & I Office Equipment, Inc. reserves the right to inspect all equipment to be covered under a maintenance agreement to determine that it is in good mechanical condition on the effective date of the agreement. Should the equipment require repair or overhaul prior to initial acceptance, such repairs, if requested, will be made at the hourly rate plus parts. T & I Office Equipment, Inc. reserves the right to discontinue the Maintenance Agreement on any machine requiring shop repairs or overhauls when approval to proceed has been denied.

Maintenance Agreement charges are payable annually. Excess copies not included in the minimum charges will be billed at the time of renewal at the rate of 2 1/2 cents per copy. Customer may elect to renew the Maintenance Agreement at that time.

This Agreement is not transferable to a third party. If the equipment is traded in on new T & I Office Equipment, Inc. equipment, any unused portion of the yearly contract shall be prorated and applied toward the Maintenance Agreement of the new equipment.

### ACCEPTANCE

Date \_\_\_\_\_

\* Current meter readings must be included in order for Agreement to take effect.