



## ACKNOWLEDGEMENT OF SUBSTANTIAL COMPLETION - LEVEL 1 & 2

**To:** Tyler Edmonds - Union County, IL      **Date:** 18 January 2013  
**From:** Michael Keller - HOK      **Copies To:** Mike Smith, RCC, File  
**Client:** Union County, Illinois  
309 W. Market Street  
Jonesboro, IL 62952  
**Project:** Union County Courthouse  
**Project #:** 10.01015.00

Mr. Edmonds -

In accordance with Section 3.6.6 of the Prime Contract, the Architect hereby notifies Union County of Substantial Completion of the Work for Level one and Level two and major MEP systems/equipment of the building as defined in the Contract Documents and AIA B101-2007 (06.29.2010).

On the basis of periodic observations, we have evaluated the above noted portion of the Work and, to the best of our knowledge, information and belief, found it to have been substantially complete in conformance with the Contract Documents. At this time, Union County will take possession and ownership of the noted portions of the Work. Accordingly, we recommend the issuance of Final Payment and other activities outlined under Sections 3.6.6.3 and 3.6.6.4 be postponed until such time as the following qualifications are met:

*River City Construction agrees to complete the remaining portions of the Work outlined in the Contract Documents for all disciplines. When this work is found to be complete, River City Construction shall notify the Architect. At that time the Architect shall perform the contractual inspections per Section 3.6 of the Prime Contract.*

*River City Construction agrees to submit (within 30 days of the execution of this letter by Union County) all items required by the Construction Contract regarding O&M manuals, warranty information, training materials, and any other information pertinent to substantial completion of this portion of the work.*

Should you have any questions with regard to the above, or have any information which would alter our recommendation of Substantial Completion please contact me directly.

Sincerely,

  
Michael Keller, AIA  
Architect, HOK

  
Brad Epplin  
River City Construction

  
Don Denny  
Union County Commissioner